



STEVENSONS

OF NORWICH

STEVENSONS OF NORWICH LTD. LICENSED BY  THE NATIONAL TRUST AS THEIR SOLE MANUFACTURER OF DECORATIVE PLASTER
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FIXING INSTRUCTIONS FOR CEILING CENTREPIECES

The ceiling centrepiece may be fixed to enhance the appearance of an existing light fitting or on its own to provide a decorative focal point to an otherwise plain ceiling.

If fixing this product involves the disconnection and re-connection of an electrical light fitting

ENSURE THE MAINS SUPPLY IS SWITCHED OFF BEFORE STARTING WORK.

If in doubt consult a qualified electrician.

TOOLS AND MATERIALS

- Electric Drill
- Screwdriver
- Bradawl
- Filling Knife – Scraper
- Masonry, twist and countersink drill bits
- Snap line and Rule
- Pencil
- Screws – No. 10 x 2½” minimum length
- Fixing Plugs
- Adhesive – Filler

1. Select a suitable position for your centrepiece and mark the centre point – often in the middle of a room or where there is an existing light fitting. Use the snap line and rule for marking out.
2. Locate the nearest joist by probing with the bradawl in sufficient places to mark the line of the joist. Avoid striking electrical cables and plumbing pipes which may be in the ceiling cavity.
3. If necessary adjust the centrepiece position slightly to align with the joist line or use plasterboard fixing plugs where this is not possible.

NOTE – ceiling centrepieces should be fixed with adhesive and a minimum of two No. 10 countersunk woodscrews which penetrate sound timber to a depth of at least 1” or 25mm. If the centrepiece has timber lath re-enforcement, fixing holes should penetrate the moulding where these occur.

4. Drill and countersink the fixing holes and a hole for the light fitting if required.
6. Drill pilot holes in the ceiling for fixing screws and plugs as required.
7. Ensure ceiling is sound, flat, clean and free from grease within the fixing area. Remove any loose or flaking material. Flatten pronounced ribs if the ceiling is a textured one, and score the surface for good adhesion.
8. Lightly dampen porous surfaces with clean water. Do **not** soak the surface.
9. Apply the adhesive to the back of the centrepiece. Avoid the centre hole if an electrical fitting is required.
10. Have screwdriver and screws easily to hand. Push in fixing plugs if needed. Thread electrical wires through centre hole, align holes and press firmly and evenly into place.
11. Hold in position and screw to ceiling just tight enough to maintain close contact with the ceiling surface. **Do not over tighten.**
12. Fill around edge with adhesive - filler and clean up with a damp cloth. Fill over fixing screws. Sand smooth when dry.

CONNECTION OF ELECTRICAL FITTINGS

Screw securely to joist into fixing holes already drilled. Connect wiring appropriate to the fitting selected. Follow safe and correct electrical procedures at all times.

Remember – if in doubt ask a qualified electrician to complete this stage of the work for you.

DECORATING

You may decorate this centrepiece with either emulsion or oil based paint systems. Always follow the paint manufacturers’ instructions for porous surfaces.

Information in this leaflet has been carefully prepared. However as specific conditions of use and the labour involved are beyond our control no responsibility can be accepted nor any warranty given or implied in respect of the information given.